

CITY OF JACKSONVILLE  
CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT  
FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAMS

Year Ending June 30, 2016  
Submitted to the Citizens of Jacksonville  
and the  
U.S. Department of Housing and Urban Development

September 29, 2016

CAPER

## TABLE OF CONTENTS

<b>City Officials .....</b>	<b>0</b>
CR-05 - Goals and Outcomes .....	1
CR-15 - Resources and Investments 91.520(a) .....	7
CR-20 - Affordable Housing 91.520(b) .....	9
CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c) .....	12
CR-30 - Public Housing 91.220(h); 91.320(j) .....	15
CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j) .....	16
CR-40 - Monitoring 91.220 and 91.230 .....	20
CR-45 - CDBG 91.520(c) .....	21
Attachment - CDBG Financial Summary Report .....	22
Attachment – Financial Summary Worksheet .....	26
Attachment – Section 3 Summary Report .....	29
Public Notice .....	31

## **City Officials**

Mayor  
**Sammy Phillips**

### Jacksonville City Council

Randy Thomas  
Council Member At-Large

Robert Warden  
Council Member At-Large

Jerome Willingham  
Council Member Ward 1

Jerry Bittner  
Council Member Ward 2

Michael Lazzara  
Mayor Pro-Tem Ward 3

Angelia Washington  
Council Member Ward 4

City Manager  
**Richard L. Woodruff**

Gloria Whitney

Chairperson CDAC Advisory Board

Reginald Goodson

Development Services Director

Lillie R. Gray

Community Development Administrator

Tracy L. Jackson

Community Development Specialist

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

#### **91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

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In the 2015-2016 Annual Action Plan, the Community Development Division identified specific areas of concern as identified through community input meetings. Based on this input the City implemented a variety of programs designed to improve homeownership in the community and provide stability and improvement for neighborhoods and citizens.

The City of Jacksonville continues to make progress towards the goals established during the 2015-2016 Annual Action Plan planning process. Through the partnerships formed both, internally and externally; the Community Development Division has been able to continue meet the several community needs. For example, in response to the limited access to downpayment assistance due to changes in the underwriting guidelines for first-time homebuyers, staff identified the need to allocate CDBG funds for this purpose. Community Development staff continues to work diligently with first-time homebuyers to assist them with access to credit counseling and financial literacy programs. As market conditions have improved, staff has been able to identify qualified first-time homebuyers, and continue the Public/Private Partnership Downtown Housing Initiative. This program allows us to leverage our limited resources with private funding. We have continued our long-term commitment to elimination of slum and blight conditions in the City and several dilapidated structures have been demolished. Also, in an effort to further meet community needs, assistance was provided to non-profit organizations, and finally, through the use of CDBG funds we have continued to ensure that owners-occupants have decent and safe housing through our Residential Rehabilitation program.

The activities and actions taken by the City during this reporting period helped to accomplish the promotion of several areas of concern. Unfortunately, while funding was allocated to assist with the owner occupied rehabilitation, we were unable to assist any families during this program year. This was due to a number of factors such as, high debt-to-income ratios, poor credit histories, and properties that were not feasible to repair. However, staff continues to work with property owners to help improve their financial position so that they may qualify for assistance. Staff also continued outreach efforts through development a new marketing materials such as commercials that run on G-10; flyers and door hangers.

Finally, 91 percent of the CDBG funds were used to benefit low and moderate income persons.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing - Acquisition/Development	Affordable Housing	CDBG: \$ / Affordable Housing Fund: \$	Rental units constructed	Household Housing Unit	70	0	0.00%			
Affordable Housing - Acquisition/Development	Affordable Housing	CDBG: \$ / Affordable Housing Fund: \$	Homeowner Housing Added	Household Housing Unit	10	0	0.00%			
Affordable Housing - Homeownership Opportunities	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	5	3	60.00%	0	3	
Affordable Housing - Rehabilitation	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	5	0	0.00%			
Affordable Housing - Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	20	0	0.00%	4	0	0.00%
Affordable Housing - TBRA & Rapid Rehousing	Affordable Housing Homeless	CDBG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	20		%			

Economic Development - Downtown Area	Non-Housing Community Development	CREATE Revolving Fund: \$	Jobs created/retained	Jobs	2	0	0.00%			
Economic Development - Downtown Area	Non-Housing Community Development	CREATE Revolving Fund: \$	Businesses assisted	Businesses Assisted	2	0	0.00%			
Homelessness - Emergency Shelter/Transitional Hsg	Homeless	CREATE Revolving Fund: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	341		0	341	
Homelessness - Emergency Shelter/Transitional Hsg	Homeless	CREATE Revolving Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Homelessness - Emergency Shelter/Transitional Hsg	Homeless	CREATE Revolving Fund: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	10	0	0.00%	0	0	
Special Needs Housing	Affordable Housing		Rental units constructed	Household Housing Unit	10	0	0.00%			
Special Populations	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	4045		2445	4045	165.44%
Special Populations	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	2655	5,310.00%	0	2655	
Suitable Living Environment - Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	573	114.60%	25	573	2,292.00%

Suitable Living Environment - Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	341		525	341	64.95%
Suitable Living Environment - Public Services	Homeless Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	50	0	0.00%	10	0	0.00%
Suitable Living Environment - Demolition/Clearance	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	50	18	36.00%	10	18	180.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

In FY15-16 CDBG funds were used to address the following high priority activities:

A total of **\$68,350** was expended on **Public Service and Homelessness** activities as follows:

High Priority Need #1 - Homelessness - Onslow Community Outreach to assist with homeless services

High Priority Need #1 - Homelessness - Onslow Women's Center to assist with services for victims of domestic violence and sexual assault

High Priority Need #1 - Homelessness and High Priority Need #5 - Affordable Housing - United Way to assist with rapid rehousing of homeless persons

High Priority Need #2 - Suitable Living Environment - Public Services - Brigade Boys and Girls Club to provide scholarships for at risk youth to

attend After- school programs and summer camp

High Priority Need #2 - Suitable Living Environment - Public Services - Onslow United Transit for transportation services

High Priority Need #2 - Suitable Living Environment - Public Services - Salvation Army for utility assistance

A total of **\$278,890** was expended on **Neighborhood Facilities** as follows:

High Priority Need #1 - Homelessness - Onslow Community Outreach to assist with the rehabilitation of a facility for use as a soup kitchen, homeless shelter and day center

A total of **\$36,147** was expended on **Affordable Housing** activities in the Downtown NRSA as follows:

High Priority Need #5 - Affordable Housing - Acquisition Development

A total of **\$442,982** was expended on **Suitable Living Environment** as follows: High Priority Need #2 - Suitable Living Environment - Bus Shelters placed in low income areas

High Priority Need #2 - Suitable Living Environment - Installation of walking trail, fitness equipment and playground equipment at Georgetown Park

High Priority Need #2 - Suitable Living Environment- Installation of Splash Pad at Jack Amyette Recreation Center

A total of **\$80,274** was expended on **Administration**

A total of **\$70,435** was expended on **Project Delivery**



## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)

	CDBG
White	32
Black or African American	101
Asian	1
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>134</b>
Hispanic	0
Not Hispanic	134

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

During this fiscal year, CDBG funds were used to assist a racially diverse population. While racial and ethnic information was not collected for each of the persons served. Of the data that was collected, 24 percent of those served were White and 75 percent of those served were Black or African American. Less than 1 percent served were Asian. Finally, of the 134 persons for which data was collected, none reported that they were Hispanic.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG			1,153,294
Other	Affordable Housing Fund		
Other	CREATE Revolving Fund	0	

**Table 3 – Resources Made Available**

### Narrative

Funding comes to the City's Community Development Division in the form of an annual block grant from HUD. CDBG funds can be used for a variety of activities to provide decent housing and a suitable living environment and to expand economic opportunities. Persons benefitting from these funds primarily must be low and moderate income. In FY 2015-2016 the City received \$345,602 in CDBG funds and \$165,485 in Program Income. The City also used prior year funds on hand to carryout activities in FY 15-16.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Downtown Area			
Downtown NRSA		0.03	Acquisition
New River Area	20	44	Kitchen & Splash Pad

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

A total of \$1,153,295 in CDBG funds and program income was expended in FY15-16. Of that, \$36,147 (0.03%) was expended in the Downtown NRSA and a total of \$508,825 (44%) was expended in the New River Area.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG funds are leveraged in a variety of ways. For example, through the Public-Private Partnership with local builders, CDBG funding is leveraged with private funding to support the development of new homes on city-owned lots. Additional leveraging occurs through partnership with local lenders who provide mortgages for first time home buyers. Funds are also leveraged through our partnerships with non-profit organizations in the delivery of public services that would otherwise have to be provided by the City. Finally, CDBG funds are also leveraged through cross-departmental collaborations such as partnering with the Streets Division and Department of Public Safety to demolish dilapidated structures.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	6
Number of Non-Homeless households to be provided affordable housing units	66	3
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>66</b>	<b>9</b>

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	6
Number of households supported through The Production of New Units	1	3
Number of households supported through Rehab of Existing Units	5	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>6</b>	<b>9</b>

Table 6 - Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

As market conditions have begun to improve staff continued its efforts to identify first-time homebuyers and continued the Public/Private Partnership Downtown Housing Initiative. While the goal was to construct five new homes and assist five new homebuyers, we were able to support three. While staff received a number of applicants interested in purchasing their first home, credit continues to be a barrier. Community Development staff continues to work diligently with first-time homebuyers to assist them with access to credit counseling and financial literacy programs.

Likewise, staff received several applications for the Residential Rehabilitation program. While the goal was to assist five homeowners we were able to assist three. Unfortunately, several of the applicants were in need of Signiant repairs that exceed grant and loan limits. Other barriers included poor credit histories and high debt-to-income ratios. Again, staff will continue to work with homeowners to increase their access to CDBG programs.

### **Discuss how these outcomes will impact future annual action plans.**

These outcomes will impact future annual action plans as we may have to allocate funds to support activities that are more likely to be accomplished and may have a lower priority. While this may result in several goals not being met, this will ensure that funds are expended in a timely manner. For example, the need for residential rehabilitation and down payment assistance is great; however, it takes significant time to improve their financial situation. However, it is our goal to increase the number of applications that we receive in hopes that more applicants may qualify for our programs. As such, in addition to redesigning the program guidelines last year to improve program accessibility, staff has increased marketing outreach efforts to ensure that residents are aware of the programs that are offered. We will continue to reevaluate and redesign programs to meet community needs to the greatest extent possible.

### **Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	6	0
Low-income	0	0
Moderate-income	3	0
<b>Total</b>	<b>9</b>	<b>0</b>

**Table 7 – Number of Persons Served**

### **Narrative Information**

The City of Jacksonville's Housing Rehabilitation program is designed to allow income eligible households to obtain a grant, a 50% amortizing loan and 50% deferred forgiven loan, or a fully amortizing loan at interest rates not exceeding three percent. This policy allows property owners to have their primary residence rehabilitated to provide a healthy and safe living environment without creating an economic hardship. Unfortunately, we were unable to rehabilitate any homes during FY15-16 as applicants were unable to meet program guidelines.

The City of Jacksonville is also a member of the North Carolina Housing Finance Agency (NCHFA) New Homes Loan Pool Program. This pool provides down payment and closing cost assistance to eligible residents. The maximum amount of homeownership assistance available to each client is 25% of the sales price. This assistance is provided at 0% interest, deferred 2nd mortgage which becomes due upon any of the following; maturity of the first mortgage, sale of the home, or the home is no longer the buyer's principal residence. East Carolina Human Service Agency also participates in the Section 8 Homeownership Voucher Program. In addition, the City allocates CDBG funding to assist with down payment assistance in the Downtown NRSA. The City continues its Public-Private Partnership with local builders whereby city-owned lots are available to construct affordable housing. The lots are provided in the form of a deferred forgivable loan, with the builder providing the cost of construction. This partnership is designed to increase homeownership opportunities for income eligible households and

also serves to support redevelopment efforts in the Downtown NRSA. In FY 15-16, using CDBG funds, three (3) households were provided with down payment assistance.

The City also partnered with the United Way Solutions for Stability program. This program provides rapid rehousing services for homeless individuals and families. During FY 15-16 CDBG funds were used to assist six homeless families.

Another source of affordable housing is East Carolina Human Services Agency which administers the Section 8 program. This organization also provides day-care services and self-help housing. This organization is an active participant in the Continuum of Care. In addition, the community has several affordable housing developments to include Phoenix Park, Longbourne, Emmerdale, Fox Hollow, Meadows Gate, Huntington Place Apartments, Glenstal Senior Apartments. Wellington Grove Apartments and Compass Point at Meadows Gate, the City's first supportive housing development for veterans. Looking forward, the City allocated \$200,000 in FY16-17 funding to

Finally, in February 2016, organizations that serve homeless veterans throughout the state were invited to Raleigh to participate in the NC Rapid Result Veterans Boot Camp. Upon returning to Onslow County, the Onslow Veteran's Taskforce (OHVET) was convened for the purpose of developing a comprehensive strategy for permanently housing 12 Veterans by May 2016.

Through the hard work of dedicated local service providers such as CAN-DO, the NC Works Center, Trillium Health Resources, East Carolina Human Services Agency, Family Endeavors, Tri-Counties Crusaders, and the Veterans Administration HUD VASH Case Manager, Jacksonville and Onslow County exceeded the goal by permanently housing 14 veterans within 100 days. While CDBG funds were not expended on this activity, it is an example of community organizations working together to provide affordable housing.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City continues to address providing assistance to the homeless and to exploring the precipitating causes of homelessness in order to develop a means to prevent homelessness. The City's approach to homelessness is tied intricately to its coordinative relations with other local service organizations in both the City and Onslow County.

The Community Advisory Network Developing Onslow (CAN-DO), an advisory board affiliated with the United Way of Onslow County, serves as the lead entity representing the interests of the City of Jacksonville as part of the NC Balance of State, Continuum of Care. CAN-DO is a community-wide collaboration established to identify and assess the needs of homeless persons in Onslow County. This organization seeks access to available grants for planning and gathering data, and prevention and intervention strategies. Comprised of stakeholders representing public, private, and non-profit organizations, CAN-DO's comprehensive and diverse membership is the leading partnership to address homeless issues. The collaboration with the United Way allows for greater leveraging of resources under its 501(c)(3) status, greater visibility and adds validity and credibility to the coalition.

### **Solutions for Stability: Opening Doors. Restoring Hope.**

The CAN-DO Advisory Board has created a strategic framework based on national best practices in addition to selecting an initial target population. These best practices, as identified in Opening Doors, the federal plan to end homelessness, have served as the backbone for the strategic planning process to create a local, actionable plan. Supported with guidance from the NC Coalition to End Homelessness and backed by local data gathered during the annual HUD-mandated Point-In-Time Count, the CAN-DO membership has identified and continues to work on the initial focus of the plan that is to address at-risk and imminently homeless children and families. In addition, the Onslow Homeless Veteran Taskforce was created to focus specifically on housing homeless veterans. the program was recently expanded to serve homeless. This group believes that by focusing on a specific, target populations, success can be defined and tracked clearly from the beginning with the hope of creating a local model that can be duplicated in the future to address additional populations.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City allocates CDBG funding to Onslow Community Outreach and the Onslow Women's Center to assist with the operation of their emergency shelters. In addition, the City of Jacksonville also allocates general funds to these agencies for this purpose. With CDBG and City funding, Onslow Community Outreach assisted 341 homeless persons and Onslow Women's Center assisted 200 victims of domestic violence and sexual assault.

Funding was also allocated to United Way' Solutions for Stability program. This funding was used to rapidly rehouse six (6) homeless households.

Funding was also allocated to Onslow Community Outreach to assist with the renovation of a facility that will serve as the local soup kitchen, homeless shelter and day center. This new facility, when fully operational, will allow Onslow Community Outreach to increase the number of homeless persons served and provided access to services during the day, which currently is not provided.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

In an effort to prevent homelessness, CDBG funds were allocated to the Salvation Army to assist with rental and utility assistance. Through this program 120 households were served. In addition, the United Way continues to operate the Center for Financial Stability. This program is designed to assist households earning below the poverty level with achieving a livable income, improving credit scores, accumulating assets, reducing debt and self-management of finances.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

CDBG funds were provided to United Way to support their Rapid Rehousing program. Solutions for Stability Rapid Rehousing serves homeless individuals through access of the HUD mandated Coordinated Assessment. Those with higher scores represent more complex issues likely to impact overall stability in permanent housing and require more access to other services. Once a client has been assessed, intake on the client is completed and great effort is made to rapidly rehouse within a 30-day period of time. Solutions for Stability provides an immediate permanent housing solution for vulnerable homeless individuals and families. A standardized tool for case management to track clients at program entry, housing entry and every six months thereafter until program discharge to ensure continued progress. Clients are referred to other agencies, such as Adult Protective Services, Critical Time Intervention through RHA, Veteran's Administration, and Department of Social Services as well as other resources that will benefit the client and family. Solutions for Stability works very closely with property managers from tax credit housing developments so that clients are being housed in affordable housing. For clients that have prior evictions, poor credit and felony convictions, the program works diligently with independent landlords and owners to access stable and reasonable housing. Solutions for Stability utilizes best practices and the written standards for rapid rehousing as outlined in the National Alliance to End Homelessness and the North Carolina Coalition to End Homelessness.



In addition, in February 2016, organizations that serve homeless veterans through the state were invited to Raleigh, NC to participate in the NC Rapid Result Veterans Boot Camp. Attendees were challenged by the North Carolina Coalition to End Homelessness and the North Carolina Division of Veterans Affairs established aggressive goals for ending veteran homelessness within 100 days. Through the hard work of dedicated local services providers 14 homeless veterans were provided permanent housing in FY 15-16.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Eastern Carolina Regional Housing Authority is a Public Housing Authority based out of Goldsboro, NC. It operates a 21-unit low-income housing complex of three bedroom units located in Jacksonville. There were no actions taken during this program year to construct any additional units.

East Carolina Human Services Agency provides services to low income families and offers programs such as Section 8 Housing; Community Services Block Grant; Supportive Services for Veterans Families and a childcare center. It is their mission to improve the lives of low-income families in their service area by empowering them to become economically and socially self-sufficient.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

All citizens of the city are encouraged to participate in our Home Buyer Education Programs to increase their access to homeownership. Staff also serves on the Section 8 Family Self- Sufficiency committee where information on available resources is shared staff. However, no specific actions were taken by the City to encourage public housing residents to become more involved in management.

### **Actions taken to provide assistance to troubled PHAs**

There are no troubled PHA's in the City of Jacksonville.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Staff initiated a text amendment to the Unified Development Ordinance (UDO) to incorporate the adopted Reasonable Accommodation Policy into the UDO. The policy was created to provide reasonable accommodation for persons with disabilities seeking fair access to housing in the application of the City's zoning requirements. In addition, staff also initiated a text amendment to the Unified Development Ordinance (UDO) to create a new land use titled Oxford House Home and the associated specific use standards that would apply to this new use. While the UDO currently limits the number of individuals that can reside in a residential dwelling to three (3), as a result of this change, Oxford House and similar models may allow up to eight (8) unrelated individuals to reside in the home.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

In addition to direct funding of programs, the City continues to collaborate with local agencies and residents to ensure the underserved needs are identified and incorporated in the planning and funding process. For example, in FY 15-16 staff revised the zoning ordinance to allow Oxford Houses to legally operate in the City, thereby addressing an obstacle to meeting an underserved need. Also, a number of organizations in the community have taken actions to address obstacles to meeting underserved needs. One example is East Carolina Human Services Agency, through their Community Services Block Grant program, assistance is provided in the following areas:

- *Employment Support/Job Placement*
- *Medical Assistance*
- *Educational Training*
- *Fuel Assistance*
- *Standard Housing Placement*
- *Transportation Assistance*
- *Rent Deposit/Assistance*
- *Financial Management*
- *Utility Deposit/Assistance*
- *Personal Development*
- *Child Care Assistance*

### **Actions taken to remove barriers to affordable housing. 91.220(k); 91.320(j)**

Though ongoing outreach and education we attempt to make citizens aware of barriers to affordable housing as well as their fair housing rights. Brochures, DVD's and surveys are several of the tools the City has used to distribute and gather information on fair housing issues within the City. Buyers are also provided with information on budgeting and financial literacy.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Lead-based paint can be found in homes built before 1978. All homes built before 1978 and rehabilitated with CDBG funds are inspected to identify the presence of lead-based paint and removed as necessary. There were no lead-related activities conducted in FY15-16.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Jacksonville continues to improve the quality of life for residents through rehabilitating homes, refinancing loans to maintain affordability, and providing information on economic development and job training opportunities. The majority of the activities funded with CDBG funds benefit low and very low income households. More specifically, as previously mentioned, organizations such as the United Way Solutions for Stability Program and East Carolina Human Services are just two of many organizations that work to reduce the number of poverty-level families through their self-sufficiency programs.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City utilizes a combination of local, Federal and State funding to make housing affordable and to ensure that low and moderate income households are being served. Affordable housing subsidies are offered by public service agencies such as Section 8, affordable rentals have been constructed through tax credits, and down payment assistance provided through our partnership with the North Carolina Housing Finance Agency. In addition, the City also invests \$50,000 in general funds annually to support a variety of programs that serve the citizens of Jacksonville. Programs administered by the United Way, Onslow Community Outreach, Onslow United Transit, Onslow Women's Center and Salvation Army are just a few of the organizations that have used general funds to fill gaps and increase their ability to provide services.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Staff attends quarterly meetings of the Family Services Training in an effort to educate and make resources available through sharing of information with local service providers. In addition, The Community Advisory Network Developing Onslow (CAN-DO), an advisory board affiliated with the United Way of Onslow County, serves as the lead entity representing the interests of the City of Jacksonville as part of the NC Balance of State, Continuum of Care. Comprised of stakeholders representing public, private, and non-profit organizations, CAN-DO's comprehensive and diverse membership is the leading partnership to address homeless issues. The collaboration with the United Way allows for greater leveraging of resources under its 501(c)(3) status, greater visibility and adds validity and credibility to the coalition.

Staff also attends meetings of NC Serves, a new initiative led by Syracuse University. More specifically, NC Serves is a coordinated network of public, private & non-profit organizations working together to serve Veterans & their families. The NC Serves network includes providers offering a comprehensive range of services, such as job referrals & training, homeless & housing support, health services, legal support and benefits navigation. It is anticipated that this initiative will be fully operational next fiscal year and will serve as model for coordinated services for non-veteran populations.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

As mentioned above, the City revised the zoning ordinance as a reasonable accommodation for Oxford House. This was done as the City Ordinance does not allow more than three unrelated individuals to reside in a home. However, as a result of this revisions, Oxford House and similar models can now have up to eight unrelated individuals residing in the home.

In addition, in October 2009 Ken Weeden and Associates was hired to update the City's Fair Housing plan. This plan was completed and approved by City Council on July 20, 2010. As part of the planning process, citizen input was solicited using online and manual survey methods; a Fair Housing Lunch was held to solicit input from Realtors, Lenders and other housing professionals; and data collection and analysis were completed. The plan identified three impediments to fair housing:

- Lack of affordable housing, specifically for disabled and low-income populations; Lack of public transportation options; and; lack of fair housing education.

Community Development is currently addressing these impediments as follows:

- While no funding was allocated in FY15-16, \$200,000 in CDBG funding was allocated in FY16-17 to assist with infrastructure development for the construction of 54 new affordable housing units.
- CDBG funding in the amount of \$68,350 was expended on public service activities such as Onslow Community Outreach to provide shelter and services to homeless families and individuals; Onslow United Transit to provide transportation services; Onslow Women's Center to provide shelter and services for victims of domestic violence; and The Salvation Army to provide rent and utility assistance. In addition, Onslow Community Outreach, Onslow United Transit and the Onslow Women's Center received grants from the City's general fund.
- CDBG funds in the amount of \$75,000 was expended to assist homebuyers gain access to affordable housing. During this fiscal year three new home were constructed and sold. An additional \$36,147 was expended to acquire property in the Downtown NRSA for redevelopment. Looking forward to FY16-17 one buyer has been pre-approved to purchase a new home in the NRSA.
- Fair Housing Education continued to be included as part of the Home Buyer Education course and staff continues to distribute fair housing information and displays at local events; quarterly advertising in the local newspaper; and on government channel G-10.
- The Onslow Commission for Persons with Disabilities continues to serve as a conduit for fair housing issues and concerns. And finally, the City Clerk continues to serve as the Fair Housing Complaint Officer and works with Community Development staff to conduct fair housing hearings. The City is committed to ensuring that its citizens and the housing industry are informed of Fair Housing laws and resources and that assistance is available to them if they have questions or problems.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Jacksonville Community Development Division will continue to be responsible for the monitoring the program activities undertaken to achieve the objectives of the Consolidated Plan. The established monitoring procedures will continue to be implemented to ensure compliance with applicable State and Federal requirements for CDBG Programs. Monitoring will include programs operated directly by the City and those carried out by any sub-recipients.

As means of ensuring compliance of CDBG funded activities, Community Development has established the following monitoring plan to be used for sub-recipients:

1. Sub-recipients will be required to submit annual reports on their programs and activities. These reports will include information such as, the number of units completed, and/or persons served; the amount of funds expended; factors which adversely affect or hinder implementations; accomplishments of programs or activities.
2. The City will require written verification on the work accomplished with requests for funds prior to release of payment unless previous approval for advances has been granted in writing.
3. Annual site visits will be made to monitor record-keeping, reports and administrative compliance.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Jacksonville, in accordance with its Citizen's Participation Plan, provides several opportunities for citizen comment throughout the program year. Specifically, the draft of the Consolidated Performance and Evaluation Report is advertised for 15 days in the local newspaper and on the City's website.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

During the FY 14-15 program year the City learned that one of its most significant projects, the acquisition and rehabilitation of a facility for use as a homeless shelter and day center, would not be accomplished in a timely manner. Unfortunately, while the City Council supported this project, approved the use of CDBG funds and approved the special use permit, the project was delayed due a lawsuit brought on by a citizen. This resulted in the City not meeting the timeliness deadline by May 2, 2015.

This delay led to the City identifying the need to find alternative projects and amend the Annual Action Plan to ensure that the timeliness deadline was met by May 2, 2016. Going forward, the City continues to monitor large projects more closely and act more aggressive to reprogram funds to alternative projects in a timely manner.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No



## Attachment - CDBG Financial Summary Report



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2015  
JACKSONVILLE , NC

DATE: 09-20-16  
TIME: 16:29  
PAGE: 1

### PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	863,877.00
02 ENTITLEMENT GRANT	345,602.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	170,746.56
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	12,133.50
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	(31,711.06)
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,360,648.00

### PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,000,643.62
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	72,376.38
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,073,020.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	80,898.12
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(624.12)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,153,294.00
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	207,354.00

### PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	108,861.42
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	796,834.74
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	66,107.84
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	971,804.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	90.57%

### LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

### PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	109,204.21
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(40,854.21)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	68,350.00
32 ENTITLEMENT GRANT	345,602.00
33 PRIOR YEAR PROGRAM INCOME	431,370.68
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	(22,919.68)
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	754,053.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.06%

### PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	80,898.12
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(624.12)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	80,274.00
42 ENTITLEMENT GRANT	345,602.00
43 CURRENT YEAR PROGRAM INCOME	170,746.56
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	(19,577.56)
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	496,771.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.16%



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2015  
JACKSONVILLE, NC

DATE: 09-20-16  
TIME: 16:29  
PAGE: 2

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2013	5	340	5892993	105 Newberry Street	01	LMH	Strategy area	\$28,362.31
					01	Matrix Code		\$28,362.31
2011	8	304	5844557	Downtown NRSA - Acquisitions	12	LMH	Strategy area	\$739.55
2011	8	304	5882502	Downtown NRSA - Acquisitions	12	LMH	Strategy area	\$4,293.00
2013	5	332	5857589	121 Poplar Street	12	LMH	Strategy area	\$300.00
					12	Matrix Code		\$5,332.55
2014	4	333	5882502	301 Court Street	13	LMH	Strategy area	\$25,000.00
2014	4	334	5882502	20 Newberry Street	13	LMH	Strategy area	\$25,000.00
2014	4	334	5892993	20 Newberry Street	13	LMH	Strategy area	\$166.56
2014	4	335	5882502	107 Newberry Street	13	LMH	Strategy area	\$25,000.00
					13	Matrix Code		\$75,166.56
<b>Total</b>								<b>\$108,861.42</b>

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	348	5920203	Project Delivery - 2014	03	LMA	\$2,434.75
2014	2	348	5939651	Project Delivery - 2014	03	LMA	\$10,851.47
					03	Matrix Code	\$13,286.22
2014	7	342	5907109	Soup Kitchen Renovation	03E	LMA	\$7,577.50
2014	7	342	5911069	Soup Kitchen Renovation	03E	LMA	\$79,614.77
2014	7	342	5913483	Soup Kitchen Renovation	03E	LMA	\$1,512.00
2014	7	342	5917757	Soup Kitchen Renovation	03E	LMA	\$25,392.50
2014	7	342	5939651	Soup Kitchen Renovation	03E	LMA	\$125,350.21
2014	7	342	5939652	Soup Kitchen Renovation	03E	LMA	\$39,443.51
					03E	Matrix Code	\$278,890.49
2015	6	341	5892993	Georgetown Park Sidewalk and Trail	03F	LMA	\$4,113.00
2015	6	341	5907109	Georgetown Park Sidewalk and Trail	03F	LMA	\$5,257.00
2015	6	341	5917757	Georgetown Park Sidewalk and Trail	03F	LMA	\$44,240.72
2015	6	341	5917995	Georgetown Park Sidewalk and Trail	03F	LMA	\$33,282.53
2015	6	341	5920203	Georgetown Park Sidewalk and Trail	03F	LMA	\$20,539.17
2015	6	341	5939651	Georgetown Park Sidewalk and Trail	03F	LMA	\$4,125.08
2015	6	344	5911069	Jack Amyette Splash Pad	03F	LMA	\$10,776.86
2015	6	344	5913483	Jack Amyette Splash Pad	03F	LMA	\$64,703.48
2015	6	344	5920203	Jack Amyette Splash Pad	03F	LMA	\$144,563.48
2015	6	344	5939651	Jack Amyette Splash Pad	03F	LMA	\$2,818.53
					03F	Matrix Code	\$334,419.85
2014	6	322	5836404	Salvation Army	05	LMC	\$2,499.94
2014	6	322	5836411	Salvation Army	05	LMC	\$2,500.00
2015	4	338	5907109	Onslow Community Outreach	05	LMC	\$10,000.00
2015	4	339	5907109	Salvation Army	05	LMC	\$3,579.67
2015	4	339	5939651	Salvation Army	05	LMC	\$3,668.71
2015	4	345	5913483	United Way - Solutions for Stability	05	LMC	\$5,198.24
2015	4	345	5939651	United Way - Solutions for Stability	05	LMC	\$2,801.76
					05	Matrix Code	\$30,248.32
2015	4	343	5907109	Brigade Boys & Girls Club	05D	LMC	\$13,000.00
2015	4	343	5911069	Brigade Boys & Girls Club	05D	LMC	\$2,000.00
					05D	Matrix Code	\$15,000.00
2014	6	320	5857589	Onslow United Transit	05E	LMC	\$1,230.62



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2015  
JACKSONVILLE, NC

DATE: 09-20-16  
TIME: 16:29  
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	4	336	5882502	Onslow United Transit	05E	LMC	\$1,153.26
2015	4	336	5892993	Onslow United Transit	05E	LMC	\$313.38
2015	4	336	5907109	Onslow United Transit	05E	LMC	\$857.20
2015	4	336	5911069	Onslow United Transit	05E	LMC	\$110.79
2015	4	336	5917995	Onslow United Transit	05E	LMC	\$190.97
2015	4	336	5939651	Onslow United Transit	05E	LMC	\$143.78
2015	6	331	5844557	Bus Shelters	05E	LMA	\$28,025.00
2015	6	331	5920203	Bus Shelters	05E	LMA	\$435.89
2015	6	331	5939651	Bus Shelters	05E	LMA	\$4,841.00
					<b>05E</b>	<b>Matrix Code</b>	<b>\$37,301.89</b>
2014	6	321	5836411	Onslow Women's Center	05G	LMC	\$11,077.60
2014	6	321	5844557	Onslow Women's Center	05G	LMC	\$2,376.92
2014	6	321	5857589	Onslow Women's Center	05G	LMC	\$2,376.92
2015	4	337	5882502	Onslow Women's Center	05G	LMC	\$6,866.16
2015	4	337	5892993	Onslow Women's Center	05G	LMC	\$2,257.96
2015	4	337	5907109	Onslow Women's Center	05G	LMC	\$1,698.44
					<b>05G</b>	<b>Matrix Code</b>	<b>\$26,654.00</b>
2011	8	301	5836411	301 Court Street	12	LMH	\$542.00
2011	8	301	5844557	301 Court Street	12	LMH	\$1,413.00
					<b>12</b>	<b>Matrix Code</b>	<b>\$1,955.00</b>
2013	2	325	5836404	Project Delivery - 2013	14H	LMH	\$2,711.67
2013	2	325	5836411	Project Delivery - 2013	14H	LMH	\$8,734.58
2013	2	325	5844557	Project Delivery - 2013	14H	LMH	\$5,048.50
2013	2	325	5857589	Project Delivery - 2013	14H	LMH	\$5,394.66
2013	2	325	5882502	Project Delivery - 2013	14H	LMH	\$16,419.74
2013	2	325	5892993	Project Delivery - 2013	14H	LMH	\$7,469.00
2013	2	325	5907109	Project Delivery - 2013	14H	LMH	\$7,704.54
2013	2	325	5911069	Project Delivery - 2013	14H	LMH	\$2,740.22
2013	2	325	5913483	Project Delivery - 2013	14H	LMH	\$19.68
2013	2	325	5917757	Project Delivery - 2013	14H	LMH	\$2,836.38
					<b>14H</b>	<b>Matrix Code</b>	<b>\$59,078.97</b>
<b>Total</b>							<b>\$796,834.74</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	6	322	5836404	Salvation Army	05	LMC	\$2,499.94
2014	6	322	5836411	Salvation Army	05	LMC	\$2,500.00
2015	4	338	5907109	Onslow Community Outreach	05	LMC	\$10,000.00
2015	4	339	5907109	Salvation Army	05	LMC	\$3,579.67
2015	4	339	5939651	Salvation Army	05	LMC	\$3,668.71
2015	4	345	5913483	United Way - Solutions for Stability	05	LMC	\$5,198.24
2015	4	345	5939651	United Way - Solutions for Stability	05	LMC	\$2,801.76
					<b>05</b>	<b>Matrix Code</b>	<b>\$30,248.32</b>
2015	4	343	5907109	Brigade Boys & Girls Club	05D	LMC	\$13,000.00
2015	4	343	5911069	Brigade Boys & Girls Club	05D	LMC	\$2,000.00
					<b>05D</b>	<b>Matrix Code</b>	<b>\$15,000.00</b>
2014	6	320	5857589	Onslow United Transit	05E	LMC	\$1,230.62
2015	4	336	5882502	Onslow United Transit	05E	LMC	\$1,153.26
2015	4	336	5892993	Onslow United Transit	05E	LMC	\$313.38
2015	4	336	5907109	Onslow United Transit	05E	LMC	\$857.20
2015	4	336	5911069	Onslow United Transit	05E	LMC	\$110.79
2015	4	336	5917995	Onslow United Transit	05E	LMC	\$190.97
2015	4	336	5939651	Onslow United Transit	05E	LMC	\$143.78
2015	6	331	5844557	Bus Shelters	05E	LMA	\$28,025.00



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2015  
JACKSONVILLE, NC

DATE: 09-20-16  
TIME: 16:29  
PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	6	331	5920203	Bus Shelters	05E	LMA	\$435.89
2015	6	331	5939651	Bus Shelters	05E	LMA	\$4,841.00
					05E	Matrix Code	<b>\$37,301.89</b>
2014	6	321	5836411	Onslow Women's Center	05G	LMC	\$11,077.60
2014	6	321	5844557	Onslow Women's Center	05G	LMC	\$2,376.92
2014	6	321	5857589	Onslow Women's Center	05G	LMC	\$2,376.92
2015	4	337	5882502	Onslow Women's Center	05G	LMC	\$6,866.16
2015	4	337	5892993	Onslow Women's Center	05G	LMC	\$2,257.96
2015	4	337	5907109	Onslow Women's Center	05G	LMC	\$1,698.44
					05G	Matrix Code	<b>\$26,654.00</b>
<b>Total</b>							<b>\$109,204.21</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	1	323	5836404	Administration - 2013	21A		\$2,058.04
2013	1	323	5836411	Administration - 2013	21A		\$11,421.36
2013	1	323	5844557	Administration - 2013	21A		\$5,719.43
2013	1	323	5857589	Administration - 2013	21A		\$5,652.58
2013	1	323	5882502	Administration - 2013	21A		\$17,028.19
2013	1	323	5892993	Administration - 2013	21A		\$8,713.43
2013	1	323	5907109	Administration - 2013	21A		\$8,732.03
2013	1	323	5911069	Administration - 2013	21A		\$2,756.66
2013	1	323	5913483	Administration - 2013	21A		\$62.57
2013	1	323	5917757	Administration - 2013	21A		\$2,997.98
2014	1	347	5920203	Administration - 2014	21A		\$3,268.25
2014	1	347	5939651	Administration - 2014	21A		\$12,487.60
					21A	Matrix Code	<b>\$80,898.12</b>
<b>Total</b>							<b>\$80,898.12</b>

## Attachment – Financial Summary Worksheet

FINANCIAL SUMMARY ATTACHMENT FY 15-16		CDBG
A. PROGRAM INCOME RECEIVED		
1. The amount of program income reported on line 5a. that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.		0
2. The amount repaid on each float-funded activity (refer to the definition provided on page 2-17).	N/A	
3. All other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.		
Commercial Rehab	2,699	
Multi-unit housing rehab. revolving fund	67,707	
Small Business Development	2,442	
Emergency Rehab.	0	
Rental Rehab	6,280	
Single-unit housing rehab	36,784	
Total loan repayments		
4. The amount of income received from the sale of property by parcel.		0
5. Application Fees.		1,080
B. PRIOR PERIOD ADJUSTMENTS: An explanation of all prior period adjustments reported on line 6.		0
C. LOANS AND OTHER RECEIVABLES:		
1. Float-funded activities outstanding as of end of the reporting period:	N/A	
2. Total number of loans outstanding and principal balance owed as of end of reporting period:		
Involuntary Demolition	1	
Henderson, Lula Virginia	3,928	
Future Deferred Balloon Pmt Loans (20 & 30 Yrs.) loans outstanding	6	
principal balance	154,426	
Deferred Forgiven Misc. loans outstanding	2	
principal balance	59,667	
Deferred Forgiven Annually 5 Years loans outstanding	2	

principal balance	58,000
Deferred Forgiven Annually 10 Years	
loans outstanding	10
principal balance	418,125
Deferred Forgiven Annually 15 Years	
loans outstanding	4
principal balance	66,217
Deferred Forgiven Annually 20 Years	
loans outstanding	5
principal balance	122,955
Commercial Rehab	
loans outstanding	1
principal balance	5,579
Multi-unit housing rehab.	
loans outstanding	7
principal balance	1,044,219
Small Business Development	
loans outstanding	1
principal balance	31,936
Emergency Rehab.	
loans outstanding	0
principal balance	0
Rental Rehab	
loans outstanding	3
principal balance	50,437
Single-unit housing rehab	
loans outstanding	14
principal balance	381,795
Total number loans outstanding	
Total principal balance	

3. Parcel acquired or improved with CDBG funds that are available for sale as of end of reporting period:

290 Ford Street  
302 Ford Street  
20 Newberry Street  
124 Newberry Street  
145 Poplar Street  
143 Poplar Street  
136 Newberry Street  
229 York Court  
105 Newberry Street

4. Number and amount of loans in default and for which the balance was forgiven or written off during the reporting period:  
Total number of loans  
Total amount adjusted / written off

5. Lump sum drawdown agreement: N/A

D. RECONCILIATION:

Unexpended balance shown on GPR:  
(line 13 of HUD 4949.3)

Reconciling items:

Add:

LOC balance (s)	306,158
-----------------	---------

Cash on hand:

Grantee program account	(7,863)
-------------------------	---------

Prepays	N/A
---------	-----

Subrecipient program accounts	N/A
-------------------------------	-----

Revolving fund cash balances (not yet received)	15,886
---	--------

Grantee CDBG liabilities	(90,941)
--------------------------	----------

Subrecipient CDBG liabilities	N/A
-------------------------------	-----

Total Reconciling balance

Unreconciled Difference

E. CALCULATION OF BALANCE OF UNPROGRAMMED FUNDS

Amount of funds available during the reporting period (from line 7 of HUD-4949.3)	1,360,648
--	-----------

Add: Income expected to be received but not yet realized	15,886
--	--------

SUBTOTAL

Less: Total budgeted amount on HUD-4949.2/2a

UNPROGRAMMED BALANCE





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**Part II: Contracts Awarded**

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## 1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$ 688,570
B. Total dollar amount of contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	0

## 2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$ 101,216
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	0

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- ☒ Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- ☐ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- ☐ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- ☐ Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- ☐ Other; describe below.

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Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

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## Public Notice

Sundays, September 11, 18 & 25, 2016



### **Available for Public Comment City of Jacksonville 2015-2016 Consolidated Annual Performance Report**

The City of Jacksonville's Community Development Division has completed a draft of the 2015 - 2016 Consolidated Annual Performance and Evaluation Report (CAPER). This document identifies the accomplishments of the City and the use of Community Development Block Grant funds expended from July 1, 2015 to June 30, 2016.

The CAPER is available for your review and comment September 12 - 26, 2016. The document is made available for view at Jacksonville City Hall, 815 New Bridge Street or online at [www.jacksonvillenc.gov/cd](http://www.jacksonvillenc.gov/cd). Written comments must be addressed to the Community Development Administrator, PO Box 128, Jacksonville, NC 28541.

For more information please contact Jacksonville Community Development at 938-5286, or TDD 455-8852 between the hours of 8 - 5 PM, Monday through Friday.

**City of Jacksonville  
910 938-5200 City Hall**

**JacksonvilleNC.gov  
City Hall: 815 New Bridge St**